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**MANAGEMENT COMMITTEE MEETING**

**Business Papers**

**4<sup>th</sup> March 2013**

**Meeting Commences 6:00pm**

**1. Correspondence Inward**

- 1.1 RNSWBA, 8/2/13 – re past due reminder for affiliation fees
- 1.2 Koala Committee, 13/2/13, re Koala meeting 12/2/13
- 1.3 RNSWBA, 15/2/13 - re 2013 Season programme update
- 1.4 RNSWBA, 15/2/13 – re Guidelines and application for Sport & Rec Grant
- 1.5 State Coaching, 15/2/13 – re Coach reaccreditations in 2013-02-28
- 1.6 WPHSC, 21/2/13 – re confirmation of fees paid to RNSWBA for annual registrations
- 1.7 RNSWBA, 22/2/13 – re Upcoming courses – grants, strategic business planning, role of the board
- 1.8 State Match Committee, 22/2/13 – re Application for variation of 2013 Conditions of Play 4.16, determining David Jeffery can play no lower than grade 6
- 1.9 Zone 10, 25/2/13 – re Round 1 Pennant match to be played 6th April

**2. Correspondence Outward**

- 2.1 Womens Section, 10/2/13 – re proposal to change annual fee structure
- 2.2 Ross Irwin , 10/2/13 – re tifdwarf for greens
- 2.3 State Coaching, 15/2/13 – re correction to list of coaches at WPH
- 2.4 RNSWBA, 15/2/13 – re clearance for G Tyrrell, K Ross, New Registrations
- 2.5 RNSWAB, 15/2/13 – re New registration, Geoff Clark
- 2.6 Zone 10 Match Committee, 18/2/13 – re WPH opting to allow roll-ups before Pennant matches in 2013 season.
- 2.7 WPHSC 22/2/13 – re image file of club logo for production of new club flag
- 2.8

**3. Business and action from previous meetings/ Outstanding Issues**

- 4.3 Section Constitution and Regulations
- 4.6 Orange Blossom Carnival – status of request for funding
- 5.3 Extreme Weather Policy
- 5.5 Probus Carnival – proposed dates of 22 Feb or 1 Mar.
- 5.6 Mini Open Days

**4. Reports**

**4.1 President**

Since my last report, the finals of the Major Fours, The Ken Wighton Singles and the Mixed Pairs have been completed. Congratulations to the winners of those events and also to their opponents as all

games were played in good spirit. It was pleasing to note the added interest in the Mixed Pairs as there were more entrants this year than have been in the past.

Unfortunately, the first round of the Pennant season was washed out. The first round will be played in April. The selectors have worked hard in getting the grades and teams together. I hope that WPH performs well during the Pennant Season in all grades.

A meeting of the Committee formed to look at the requirements of the fee structure for 2013/2014 has met. Two ladies have joined the Committee, they being Betty Gough and Judy McCreadie. Progress is being made; however there are many aspects to consider before a proposal can be put to the Board.

Plans for the Koala carnival are well under way. Meeting have been held with the Ladies and Bill Austin. Flyers and emails have been sent to individuals as well as clubs. As in the past, Bill will be donating a TV to be raffled by both bowling sections. Last year, the two sections were able to collect \$1,400 in total which was split 50/50. We need to make sure that as many raffle tickets as possible are sold, therefore your assistance may be sought to provide a hand in selling tickets.

It is really good to see the interest that has developed in training with the use of the camera. Warren and Michael have put a lot of time and effort into the project. The Sports Club has also provided a monitor in the Sports Room so that you are able to view the results. There cannot be any excuses for not using the facility if you really wish to improve your game.

Peter Eagle

## 4.2 Senior Vice President

### Clothing update:

- Rob Mitchell has been picked up and paid for his jacket
- The jacket for Kevin Ross (L) has been ordered from Hunter Bowls and will arrive next week.
- The jacket for Peter Carritt (2XL) has been ordered from Hunter Bowls and will arrive in a few weeks.
- 12 Bucket hats have been ordered (3\*s/m and 9\*I/xl) from A & J Apparel and will be available in two weeks.
- I have been approached by other bowlers for jackets and suggested they try on before ordering. The club shirt size is not a good indicator of the size of jacket.

Warren Phillips

## 4.3 Vice President

### Name Badges

The next batch of badges has been received. At this point it is my understanding that only one badge remains outstanding. This has been ordered.

### Revision of Proposed Regulations to include Heat Index (Humidity vs. Temperature)

Please find attached the revised proposed regulations\* including the Heat Index as part of the inclement weather section of the section's conditions of play. I trust that the revisions accurately reflect the resolution of the management committee from our January meeting.

### Constitutional Reform

As requested, please find a copy of a revised constitution and regulations\* as requested at our January meeting attached. I would request that we all take between now and our next meeting in April to read through the documents as presented and contact me with any changes so that a final draft can be tabled in April. This is to allow time for the changes to go before the Sports Club Board for approval and returned to us before our August AGM.

Please don't hesitate to flick me an email or call me should you have any questions. My thanks to Michael and Dallas for their assistance with this matter.

\* Proposed documents not available at time of preparation of Business Papers.

David Wilson

#### 4.4 Secretary

All members have been

Dallas Palm

#### 4.5 Treasurer

##### WPH Men's Bowls Income Overview

	July	August	September	October	November	December	January	February
Green Fee Income	\$4,127.00	\$4,841.00	\$3,850.00	\$4,012.00	\$3,700.00	\$4,074.00	\$4,401.00	\$4,254.00
Budget Income	\$4,178.00	\$4,178.00	\$4,178.00	\$4,178.00	\$4,178.00	\$4,178.00	\$4,178.00	\$4,178.00
Raffle Income	\$636.00	\$525.00	\$581.00	\$364.00	\$628.00	\$815.00	\$625.20	\$397.10
Budget Raffle Income	\$585.00	\$585.00	\$585.00	\$585.00	\$585.00	\$585.00	\$585.00	\$585.00
Actual Raffle Cost	\$336.00	\$336.00	\$336.00	\$336.00	\$336.00	\$584.00	\$336.00	\$336.00

Total Green Fee  
 Income To Date: \$33,259.00  
 Budget Green  
 Fees: \$33,424.00  
 Variance (Loss) -\$165.00

Total Raffle  
 Income To Date: \$4,207.30

Raffle Cost: \$2,936.00  
 Variance (Loss) **\$1,271.30**

Actual Raffle cost is \$84 = \$336 per month  
 December Actual Raffle cost \$125 = \$500 per month

Total Raffle  
 Income To Date: \$4,207.30  
 Budget Raffle  
 Income: \$4,680.00  
 Variance (Loss) **-\$472.70**

We are still tracking well from the figures we have been given by the club but figures provided to the board contradict ours! We show positive but the board shows us as a loss. I will work with the club to get clarification as there may be some expense allocation against us that is not been shown correctly.

**West Pennant Hills Sports Club Limited**

**Sports - Men's Bowls  
31 December 2012**

	December Actual	December Budget	Variance	%	YTD Actual	YTD Budget	Variance	%
MBC Green Fees	3,724	4,334	(610)	85.93	22,432	26,193	(3,761)	85.64
MBC Raffle Takings	684	825	(141)	82.91	3,170	4,110	(940)	77.13
MBC Sports Fees	3,709	10,000	(6,291)	37.09	6,764	10,400	(3,636)	65.04
MBC Other Income	2,568	10	2,558	25,680.00	3,532	60	3,472	5,886.67
MBC Club Uniform Sales	86	40	46	215.00	367	240	127	152.92
MBC Sponsorship Income	2,864	0	2,864		2,864	3,000	(136)	95.47
MBC Catering Income	0	2,400	(2,400)		0	2,400	(2,400)	
<b>Total MBC Income</b>	<b>13,635</b>	<b>17,609</b>	<b>(3,974)</b>	<b>77.43</b>	<b>39,129</b>	<b>46,403</b>	<b>(7,274)</b>	<b>84.32</b>
MBC Affiliation Fees	0	5,375	(5,375)		1,720	7,170	(5,450)	23.99
MBC Raffle Costs	173	450	(277)	38.44	1,966	2,700	(734)	72.81
MBC Greens' Maintenance	4,421	4,000	421	110.53	23,376	24,000	(624)	97.40
MBC Sports Promotions	2,284	462	1,822	494.37	7,466	9,368	(1,902)	79.70
MBC Club Uniform Purchases	0	0	0		1,418	200	1,218	709.00
MBC Catering Expenses	1,119	3,000	(1,881)	37.30	2,165	4,900	(2,735)	44.18
MBC Multi/T'around Triples	0	0	0		40	0	40	
<b>Total MBC Expenses</b>	<b>7,997</b>	<b>13,287</b>	<b>(5,290)</b>	<b>60.19</b>	<b>38,151</b>	<b>48,338</b>	<b>(10,187)</b>	<b>78.93</b>
<b>Men's Bowls Profit (Loss)</b>	<b>5,638</b>	<b>4,322</b>	<b>1,316</b>	<b>130.45</b>	<b>978</b>	<b>(1,935)</b>	<b>2,913</b>	<b>(50.54)</b>

Steve Watson

#### 4.6 Bowls Coordinator & Match Committee

The Trial against Asquith will have been completed, draw is now up for the Minor Triples (thanks Mal) and nomination sheet for Mixed Triples.

The Twilight Bowls for 21st is being run by David Curtis with assistance from Peter Eagle, and Peter will run the next one on the 28th Feb.

Max Walters

#### 4.7 Selectors

##### Pennant Trial:

Our Trial against Asquith was completed with the 3's having a tough time against some very experienced and skilled bowlers, while the 5's and Sixers both had good wins.

##### 2013 Pennants:

Unfortunately the first round was washed out for all Grades. This Round will now be played on 6th April.

The Selectors are still 'fine tuning' Team selections in an endeavour to get the team mixes correct. With limited players available for Grade 3, our options are based on player availability and determining which players from Grade 5 can fill the gaps.

Grade 5 will also be reliant on player availability and where necessary, bring one or two players up from Grade 6. Our Reserve base is all predominately Grade 6 level.

Two Selectors will act as Side Managers for the Second Round and will report back to Michael and myself (Geoff unavailable until further notice due to ill health) on individual player performance. Ideally we would like to have two 'settled' Teams in each grade, but we will assess this on a week to week basis.

It is unfortunate that a number of players, who nominated to play Pennants, have chosen to take holidays during the Pennant Season.

Kevin Tuckerman

#### 4.8 Schools Committee

No report.

Aaron Barnett

#### 4.9 Zone 10

The AGM for Zone 10 was held on Wednesday 13 February 2013. The following people from West Pennant Hills were elected to the following positions:

Secretary:	Michael Schwarcz
Treasurer:	Warren Phillips

Match/Greens Committee: I recently advised that Michael Schwarcz was not elected to the Committee. Since that time one of those elected, Dennis Harmer (Merrylands) resigned and has taken up the position of secretary which does not require him to be a Committee member. Subsequently, Michael is now on the Committee and has been elected as Chairman. Also on the Committee is Warren Phillips.

Umpires Committee:	Les Watkins
	Bob Cole
Coaches Committee:	Warren Phillips
Auditor:	Don Stubbin

On behalf of the Committee, I would like to wish those members from WPH who have been elected all the best for the next twelve months. For the a club the size of WPH, we are more than pulling our weight when you consider larger clubs have little or no representation but still want everything.

The next meeting of Zone will take place on Wednesday 13 March. This meeting will be discussing the Zone 10 Constitution. WPH will be represented.

Peter Eagle

#### 4.10 Greens

Finally there has been some movement relating to the trees. The Sports Club has been advised that the Parks and Gardens section of Hornsby Council will be or should have by now completed a second inspection of the trees. The first inspection which was carried out in Mid December 2012 by representatives of Council have completed their report and now it is the Parks and Gardens turn. Depending on the length of time it takes for the second report to be completed and subsequently agreeing with the first report, we may see some action in the future. Some of the Committee may have seen a large branch that came down recently. I would not have liked to have been underneath it at the time.

Both greens are now open for play. The wet weather that we have been experiencing recently has been of assistance in some respects. The bottom green has been freshened up sufficiently that it does not require it to be taken out of play for one week. The top green has come on well, however we have been experiencing warm days but not many warm nights. The top green needs to be treated carefully for the time being. Unfortunately, the continual wet weather has caused weed and fungus growth which is being treated.

The lack of water to the top green has been fixed with a new pipe being laid along the back garden bed. This pipe bypasses the old pipe allowing for an increase in water pressure.

A meeting has been held with Ross Irwin of Proturf re the installation of the Tifdwarf green. A request has been made for Ross to supply details of what is required, plus costs and a scope of works. If we move ahead on this project, we hope to be able to complete the task in the latter part of 2013 in conjunction with the Sports Club alterations. Other quotes will also need to be supplied.

A quote has been received to replace seven shades. The cost will be approx \$4,300. The Sports Club is proceeding with the quote. As soon as the shades are ready, they will be installed. I have indicated that the replacement shades should be a capital expense against the Sports Club and not be a bowling sections expense. We will see what happens. The matter will again be raised with Keith Robinson.

The windsocks and corner flags have been replaced on both the top and bottom green.

The Koala WPH flag has just about reached the end of its days. It has been repaired on at least five occasions. Arrangements have been made with the Sports Club for a new flag to be obtained. It will be similar to the current flag, however the Koala logo will be altered to match the one appearing on the shirts and jackets. The new flag should be ready within the next two to three weeks.

Peter Eagle

### 1.1 Coaches

The past month has been very busy for the coaches.

We have had 22 of our members signed up for videoing and subsequent reviews.

By the time of the meeting we will have videoed 21 of the 22 bowlers and conducted reviews with 20 of the 22 bowlers.

The remaining video and reviews will be completed in March 2013.

We have only shown the video and allowed them to recognise the issues and gave some general advice.

We have also indicated if they want coaching they will need to come separately where we can work on specific issues.

We have also had 4 non-members for coaching.

One person has now completed their coaching and has joined the club (Geoff Clark).

The other 3 are still being coached and we would hope they will join later in March 2013.

PM Schwarcz

### 1.2 Umpires

No report.

Don Couch

### 1.3 Welfare

Name	Open Notes
<a href="#">Geoff TWEEDDALE</a>	Geoff is improving day by day. He is now able to walk unaided and his speech has improved by about 30% according to his therapist. It is unknown at the moment how long he will be in the hospital.

David Roles

### 1.4 Mixed Bowls

Nothing to report this month.

Warren Phillips

### 1.5 Communications

Championships draws for Women's, Men's and Mixed have been loaded to the site and results updated as received.

Dallas Palm

### **1.6 Corporate**

Nothing to report this month.

Warren Phillips

## **2. General Business**

2.1 .

## **3. Next Meeting**

The next meeting is scheduled for April 8th, commencing at 6:00pm